



KENTUCKY BOARD OF LICENSURE OF MARRIAGE & FAMILY THERAPISTS

Andy Beshear
Governor

P. O. Box 1360
Frankfort, Kentucky 40602
Phone (502) 782-8809
Fax (502) 564-4818
<http://mft.ky.gov>

Dear Licensees/Associates,

This is to notify you that starting September 1, 2020 the Board will no longer accept paper Supervision Plans for Clinical Experience.

You are now able to fill out a Supervision Plan for Clinical Experience and upload it for Board review through your eServices account. You will find this once you are logged into eServices under the “Supervision” section. You will select “Supervision (Board of Licensure for Marriage and Family Therapists).” This should bring up a current list of your supervisors where you can upload, for Board review, yearly supervision contract reaffirmations and Supervisory Logs for each supervisor during your renewal. Below the current supervisor list is a “Search and add a supervisor” section. Here you will add the new supervisor by last name and license number. Once added, you will upload and submit the Supervision Plan for Board review at the next Board meeting.

If you haven’t already, you will need to create a username and password and log into your eServices account. EServices can be found on the Board’s website by selecting the yellow “Online Services” tab or the following website: <https://oop.ky.gov/Eservices/Default.aspx>.

Please be reminded that in the event you enter into an agreement with another supervisor, a Plan of Supervision for Clinical MFT Experience must be approved by the board **prior** to beginning supervision. In addition, please be aware that 201 KAR 32:025 requires that you either renew or reaffirm your supervisory agreement when you renew your permit each year. You may either reaffirm it by submitting a letter from your supervisor signed by both supervisor and supervisee OR by submitting a new supervision plan for clinical experience. Please refer to the laws and regulations on the website for additional information with regard to the laws under which you are licensed to practice.

Please contact the Board Administrator, at mft@ky.gov for any assistance regarding this or other matters pertinent to the regulatory authority of this Board.

Sincerely,

Dr. Shawn Oak, Ph.D.
Chair